

# Town of Wilkesboro Fire Department

Special Events  
Permit Application

400 Cherry Street, Wilkesboro, NC 28697

Phone: 336-667-6228

Fax: 336-903-1820

**Please fill out application COMPLETELY. Failure to do so will result in application being rejected.**

## EVENT INFORMATION

Event Type or Name	Event Address	Start Date
		End Date
Event Contact Name	Contact Telephone Number	Contact Email Address

## PROPERTY INFORMATION

Property Owner Name	Full Address	Telephone Number
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## APPLICANT INFORMATION

Applicant Name	Full Address	Telephone Number
Applicant Email	Additional Contact Name	Telephone Number

## PERMIT INFORMATION

Please check which permit you are applying for. A separate application is required for each request. Payment can be made via check or cash, unfortunately we cannot take cards at this time. Checks should be made payable to Town of Wilkesboro.

Permit Requested	Permit Cost
<input type="checkbox"/> Tent <input type="checkbox"/> Air Support Structure	* <b>Fire Extinguisher Required</b>
<input type="checkbox"/> Trade Show <input type="checkbox"/> Concert	<input type="checkbox"/> Up to 1000 people
<input type="checkbox"/> Festival <input type="checkbox"/> Carnival	<input type="checkbox"/> 1000-2500 people
	<input type="checkbox"/> Over 2500 people
	<b>Over 1000 requires crowd management - NCOSFM</b>
<input type="checkbox"/> Fireworks <input type="checkbox"/> Flammable & Combustible Liquids	
<input type="checkbox"/> Vehicle Display	
<input type="checkbox"/> Other Display - describe	
<input type="checkbox"/> Emergency Plan submitted	

The undersigned hereby makes application for a permit and the inspection of all work described above, and agrees to comply with all building regulations and other laws applicable to the use and construction of the work and/or permit use.

Signature of Applicant _____ Today's Date _____	<b>Notes:</b> Call for inspection at proper stage of work. This application becomes a permit only when approved by the Town of Wilkesboro Fire Department. Please note that no permit will be processed unless ALL paperwork and plans are submitted together at least five (5) business days before the permit is needed.
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## WILKESBORO FIRE DEPARTMENT :: OFFICIAL USE ONLY :: Do not write below this line.

<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	Fire Code Official _____	Today's Date _____
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Fee	Receipt Number	Check Number	Date Permit Valid Through
			Permit Number